

APPROVAL OF SPECIAL URGENCY

Rule 2.6 Executive and Decision Making Procedure Rules

Background

It is a general requirement of the Council Constitution that advance notice of Key Decisions will be given in the List of Forthcoming Key Decisions (the List). Paragraph 2.6 of the Executive and Decision Making Procedure Rules details 'Special Urgency' procedures to be applied where notice of a Key Decision has not been included in the List and where the decision is of such urgency that it cannot be deferred.

The Chair of the Scrutiny Board (Adults and Health) has agreed that the decisions referred to below are of 'Special Urgency' and that they can be taken forthwith and has signified such agreement by signing this document.

The decisions to be taken¹:

Decisions will be required to give effect to the readiness to perform a contract on behalf of the Leeds CCG's to provide 72 Community Beds from the below named homes for 1st November 2017:

- Creation of additional posts at the South Leeds Independence Centre (SLIC) and Suffolk Court Recovery Hubs
- Refurbishment of Assets at the South Leeds Independence Centre and Suffolk Court Recovery Hubs
- Waiver of Contract Procedure Rules to enter into a contract with Leeds Community Healthcare Trust for the supply of Nursing, Physiotherapy and other auxiliary services

The reason why the decision cannot be deferred and must be exempted from forward notification and call-in requirements².

In May 2017 Leeds City Council, formed an Alliance with Leeds Teaching Hospital NHS Trust (LTHT) and Leeds Community Healthcare NHS Trust (LCHT) in preparation to bid for the provision of a Community Beds Service commissioned on behalf of the NHS Leeds South & East Clinical Commissioning Group (CCG).

Following the submission of the Alliance's response to this procurement and the conclusion of the evaluation process, the Alliance have been successful in the bid to provide 72 nursing beds across two sites.

As part of a whole system approach to the delivery of health and social care to older people the CCGs have committed to supporting and funding 32 nursing beds at Suffolk Court and 40 nursing beds at SLIC commencing service delivery from 1st November 2017.

¹ Detail decision by reference to report and Delegated Decision Notice

² Give both the reason why the decision cannot be delayed and the reason why the decision could not be taken earlier.

The Community Beds Service will provide care homes with nursing as described above at SLIC and Suffolk Court. The service will focus on promoting independence by offering nursing and therapeutic interventions to support each person to fulfil their maximum potential. This in turn should contribute to the prevention of admissions to long term residential/nursing care and/or unnecessary hospital admissions and support people to live at home longer.

The CCG has an embargo on communicating the outcome of the Community Beds Service tender until 15 September 2017, however to ensure these services mobilise from 1st November 2017 authorisation is requested to use the special urgency rules to progress with the following:

Creation of additional posts at the South Leeds Independence Centre (SLIC) and Suffolk Court Recovery Hubs

The following posts are required across both sites:

- 2 x A1/A3 Receptionist
- 1 x A1/A3 Administrator
- 2 x C1 Community Engagement Worker
- 4 X C1 Assistant Managers
- 1 x SO1 Deputy Manager
- 83.64 hrs Night Care Assistant hours
- 50.32 hrs Day Care Assistant hours

The total cost for these posts is £372k per annum

Refurbishment of Assets at the South Leeds Independence Centre and Suffolk Court Recovery Hubs

To ensure these services meet the requirements of the Community Beds Service specification and offers a safe and quality service compliant with the Fundamental Standards of Care published by the Care Quality Commission (CQC) outcomes for Quality and Safety some refurbishment and upgrade of the assets is required.

The total one off cost for the upgrade and refurbishment is £700k

Waiver of Contract Procedure Rules to enter into a contract with Leeds Community Healthcare NHS Trust (LCHT)

LCHT have confirmed that they are able to provide 24 hour nursing and physiotherapy for these services; therefore the Council will need to enter into a formal contractual arrangement. This is a requirement of the services registering with CQC as care homes with nursing and complying with the Community Beds Service specification.

The total cost for nursing and physiotherapy is £1.53m per annum

The annual income from the CCGs to provide a Community Beds Service will be £3.74m per annum. Over the length of the contract this will total £18.7m. A significant proportion of this income will therefore be receivable by the Council.

The length of the contract will be 5 years, with the option for 2x1-year extensions (i.e. 5+1+1 years).

Summary

Given the embargo on publication before 15th September 2017 imposed as part of the EU procurement process and the requirement for the contract to commence on 1st November 2017, the publication of these decisions in the forward plan with decisions taken 28 days later would significantly impact upon our ability to meet those contractual obligations, and in case of the staffing and refurbishment work would make these deadlines unachievable.

Special urgency

Based on the information presented and as Chair of the appropriate Scrutiny Board, I agree that the decision referred to above is of special urgency and that it can be taken forthwith.

Signature *H. Hayden*

Name: Cllr Helen Hayden

Designation: Chair of Scrutiny Board (Adults and Health)

Date: *8th September 2017*